



Welcome to Nextera – We are excited to have you as a new subscriber.

This **Feature Guide** is designed to describe the most common features and also identifies the access codes to use those features from your telephone.

Features

Call Transfer: With the first party on the phone, press the flash button or switch hook once then dial the number you would like to transfer the call to. You can hang up either before or after the second number answers and the call will be transferred to their line.

Call Waiting: When a second call is received, a call waiting tone will alert you. You will see the caller's ID on your phone. To answer the waiting call, simply press the flash button or switch hook once and you will be connected with the waiting party while your original party holds. Press the flash button or switch hook again to reconnect to the original party and hold the waiting party. You can continue to alternate between parties as often as you would like.

Cancel Call Waiting: You can cancel Call Waiting to make an uninterrupted call by dialing *70 before the call or during an active call by pressing the flash button or switch hook and then dialing *70.

Caller ID Block: Block your name and number from being shown on all calls by turning Caller ID Block on in the MyNextera online account manager. To have your Caller ID displayed for a specific call if Caller ID Block is turned on, enter *82 before placing the call, once the call is over Caller ID Block is restored. If the Caller ID Block is turned off, selectively apply Caller ID by entering *67 before each call.

3-Way Calling: You add another party during an existing call, press the flash button or switch hook, after the third party answers, press the flash button or switch button again to form the 3-way conference call.

Call Hold: Place an existing call on hold to call another party by pressing the flash button or switch hook and dialing *52 then dialing the second number. You can press the flash button or switch hook again to switch back to the first call (putting the second call on hold), and again to switch between the two numbers.

Anonymous Rejection: Reject Calls from anonymous parties who have restricted their Caller ID. Calls from Anonymous Callers do not ring and you are not notified of the call.

** Some features are available as part of the Advanced Feature Package. Features are accessible for configuration via your MyNextera web portal.*

Feature Access Codes

*77 Anonymous Call Rejection Activation
*87 Anonymous Call Rejection Deactivation
*343 Block International Calls
*342 Block Outgoing Toll Calls
*72 Call Forwarding Always Activation
*73 Call Forwarding Always Deactivation
*90 Call Forwarding Busy Activation
*91 Call Forwarding Busy Deactivation
*92 Call Forwarding No Answer Activation
*93 Call Forwarding No Answer Deactivation
*52 Call Hold
*69 Call Return

*70 Cancel Call Waiting
*67 Caller ID Block Per Call
*82 Caller ID Delivery Per Call
*78 Do Not Disturb Activation
*79 Do Not Disturb Deactivation
*66 Last Number Redial
*86 Last Number Redial Cancel
*61 Priority Call
*60 Selective Call Rejection
*74 Speed Call 8
*75 Speed Call 30

Reminder Calls

*310 Individual Reminder Call Activation
*313 Individual Reminder Call Verify
*311 Individual Reminder Call, Cancel All
*312 Individual Reminder Call, Cancel One

*314 Regular Reminder Call Activation
*317 Regular Reminder Call Verify
*315 Regular Reminder Call, Cancel All
*316 Regular Reminder Call, Cancel One